



### **Primary Grade Level Teacher:**

- Prepare exciting and engaging lessons for all the primary disciplines in accordance with the curriculum and educational objectives developed by Valeo Academy.
- Apply Biblical principles which align with the philosophies of Valeo Academy.
- Use interactive discussions, hands-on approaches, presentations, manipulatives, and technology to create differentiated instructional plans that reach students with multiple learning styles.
- Observe and evaluate student progress through the administration of various assignments, research projects, and both formative and summative assessments.
- Maintain classroom management and be prepared to administer appropriate disciplinary action that aligns with Valeo Academy's disciplinary policies and procedures.
- Accompany students on field trips as a Valeo Academy chaperone as needed.
- Assist with the planning and execution of special events.
- Monitor student progress and academic achievement to submit student grades.
- Coordinate and attend Parent-Teacher Conferences.
- Prepared to attend both department and school-wide meetings.
- Perform other duties as assigned by Valeo Academy's administration staff.

### **Minimum Qualifications:**

- Bachelor's Degree
- In possession of appropriate Illinois Teaching License
- Working knowledge of Microsoft Office applications (Word, Excel)
- Leadership ability
- Personal characteristics conducive to working effectively with students, teachers, school personnel, community groups, and parents.
- Detail-oriented and effective at problem-solving.
- Have a heart for children, a calling to teach, and the ability to motivate, inspire, and challenge students at all levels.
- Have a heart and willingness to serve, and commitment to the vision of the ministry.
- Possess a saving knowledge of Jesus Christ, an ongoing pursuit of maturity in the faith, a growing walk in the Spirit, and an ability to support the ministry's objectives, vision, and statement of faith.

To apply, go to [www.valeoacademy.com](http://www.valeoacademy.com) and click on our ***Job Opportunities*** tab. Complete the job application online and submit the completed job application to [hr1@changinglives.org](mailto:hr1@changinglives.org), or submit it via fax to 847-645-9200. Attn: Valeo Academy Human Resources.